



20 November 2015

Mayor
Municipality

Attention: _____ (MDRRMO)

Dear Mayor _____:

We are pleased to inform you that _____ (name of municipality) has been selected as one of the sites for the Youth Ecological Camps. The project is being implemented by The Society for the Conservation of Philippine Wetlands, Inc. (SCPW) with funding support from the _____ (agency/office helping you with funding, if any) _____.

Said project aims to reduce the disaster risks faced by the municipalities through increased community participation and youth involvement. This is to help address the limited opportunities for the youth sector to actively participate in disaster response and preparedness initiatives. The objectives of the project are to:

- a) Create a venue where the provincial and municipal government can delegate DPR and CCA actions to the youth sector and to other actors at the community-level;
- b) Involve the local governments, schools or other actors in selected municipalities in effectively engaging the youth in CCA, DRR and other initiatives;
- c) Educate the youth on climate change and how this phenomenon may affect the province of _____, specifically the municipalities of _____ and its wetlands, and how these problems can be avoided/mitigated, and;
- d) Empower the youth to take a more active role in disaster risk reduction and climate change adaptation.

The project will also be implemented in two other municipalities namely _____. To jumpstart the project, our Project Officer, Mr. _____ will be visiting your office on 1-2 December 2015 to coordinate the planned activities particularly the Inception Meeting which will be held on 12 December 2015 from 9:00 AM – 3:00PM at a venue in _____. Attached are the Concept Note for the project and the Agenda for the Inception Meeting.

Should you have questions or clarifications, you may contact us at (02) 637-2409 or (0936)-
Unit 208 Grand Emerald Tower, F. Ortigas Jr. Cor Garnet Sts., 1605 Ortigas Center, Pasig City, PHILIPPINES
Tel/Fax (63)(2) 637-2409 * wetlands@psdn.org.ph * www.psdn.org.ph/wetlands

935-3363. You may also email us at _____. Thank you and we look forward to your support to this project.

Sincerely yours,

Amy M. Lecciones
Vice-President and Executive Officer